Guarding and Cash Services approval schemes  
Application for NSI ‘Passport Specification’ approval

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| --- | --- | --- | --- | --- |
| **Name & address of applicant company** *(Give full legal name and any trading names)* |  | | | |
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| **If Limited or plc, please give Company Registration Number :** | | |  | |
| **If applicable please select confirming your existing NSI approval** | | | | |
| Guarding Gold | | Cash Services Gold | | |
| Guarding Silver | | Cash Services Silver | | |
| **If applicable please confirm the sectors currently recognised under your ACS approval** | | | | |
|  | | | | |
| **Please confirm you meet the following ACS eligibility criteria:** | | | | |
| We supply licensable individuals under a contract for security industry services. (Labour providers are not eligible to seek approval to the ACS.) | | | | Yes  No |
| We supply at least 2 licensable operatives under a contract for security industry services and in each of the sectors for which we are applying. | | | | Yes  No |
| We supply security industry service in the UK. | | | | Yes  No |
| We supply security industry services under contract. (In-house providers are not eligible to seek approval to the ACS.) | | | | Yes  No |
| We hold at least one current contract for the supply of security industry services and have been supplying security industry services for at least 12 months at the time of application. | | | | Yes  No |
| **If you answered ‘No’ to any of the criteria above, please explain:** | | | | |
|  | | | | |

# Contact details

Please provide the names of the contacts requested below.

Individuals’ direct phone numbers and email addresses must be provided. A corporate email address or general business contact number is not acceptable. However, these can be supplied in addition if you wish.

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| --- | --- | --- | --- |
| Director responsible for approval | |  | |
| Job title |  | | |
| Phone no. |  | Email address |  |
| General business contact details *(optional)* | | | |
| Phone no. |  | Email address |  |

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| --- | --- | --- | --- |
| Main contact name | |  | |
| Job title |  | | |
| Phone no. |  | Email address |  |
| Finance contact name  *This is the person that NSI should send the invoices to* | |  | |
| Job title |  | | |
| Phone no. |  | Email address |  |
| Technical contact name  *This is the person that NSI should send Technical Bulletins to* | |  | |
| Job title |  | | |
| Phone no. |  | Email address |  |
| Marketing contact name  *This is the person that NSI should send news of event, etc. to* | |  | |
| Job title |  | | |
| Phone no. |  | Email address |  |

# Terms and conditions

NSI is a trading name of Insight Certification Ltd which has signed the SIA ACS Agreement to act as an ACS Assessing Body (April 2017). In continuing to provide the Standard route to ACS approval, and conduct subsequent re-verification visits to Approved Contractors, NSI remains bound by that Agreement. In implementing the Passport route, NSI will continue to act in accordance with the Agreement.

NSI applicant and/or approved companies that hold the NSI Passport Specification and use the SIA Passport route to become, and remain, SIA Approved Contractors will remain liable for the same disclosure of information to SIA. Agreement to such disclosure of information to the SIA is a condition of approval to the NSI Passport Specification for such companies.

NSI approved companies with Passport Specification that use the Passport route to become SIA Approved Contractors are required to submit corrective action to all Improvement Needs and improvement Observations, including root cause analysis within 21 days of the closing meeting.

**Note:** If 3 or more Improvement Needs are raised at any visit, we are obliged to inform the SIA. If we raise an Improvement Need that is a licensing offence against the PSIA 2001 then we have to inform the SIA immediately.

Any Improvement Need raised against Licence Management will also be reported to the SIA immediately

The inclusion of the Passport Specification in an NSI approved company’s Scope of Approval does not, in itself, confer the right for that company to claim SIA Approved Contractor status.

Granting (and/or retaining) SIA Approved Contractor status rests solely with the SIA and the company’s ability to continue to meet the SIA ACS eligibility requirements and conditions of approval.

***It is an offence against the Private Security Industry Act 2001 to make false claims of registration within the Approved Contractor Scheme.***

If the SIA refuse your application or withdraw you from the approved contractors scheme then NSI reserve the right to remove your approval.

Further Terms and Conditions are detailed in section 5 of the NSI Passport Specification.

# Declaration

We, being the applicant company, hereby apply to include the NSI Passport Specification into our NSI Scope of Approval. We have read and understood the Terms and Conditions and hereby agree to abide by the full Terms and Conditions of the NSI Passport scheme.

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| --- | --- | --- | --- |
| **Signed:** |  |  | |
| **Name:** |  | **Date:** | Click here to enter a date. |
| for and on behalf of the Company named above | | | |
| **Signed:** |  |  | |
| **Name:** |  | **Date:** | Click here to enter a date. |
| for and on behalf of the Company named above | | | |
| **Signed:** |  |  | |
| **Name:** |  | **Date:** | Click here to enter a date. |
| for and on behalf of the Company named above | | | |
| **Signed:** |  |  | |
| **Name:** |  | **Date:** | Click here to enter a date. |
| for and on behalf of the Company named above | | | |

In the case of an incorporated company, at least one director should sign.

In the case of a partnership/Limited Liability Partnership, all partners/members should sign.

Please email this form direct to your account manager or return to: *NSI, Sentinel House, 5 Reform Road, Maidenhead, SL6 8BY.*