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| **Fire Industry Competence Form** |
| This form is confidential when completed  Please answer ALL questions using CAPITALS (If an entry is not applicable insert ‘NO’ or ‘N/A’) |
| *It is a ‘BAFE’ requirement that you provide detail about all lead personnel for SP 203-1 fire module. Failure to do so will result in a delay in the initial certification audits being carried out.* |

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| BAFE Scheme Leads  *Please tick the relevant box and provide further detail below* | | | | | | | |
| Lead Designer | SP203-1 | SP203-3 | SP203-4 | Lead Commissioning Engineer | SP203-1 | SP203-3 | SP203-4 |
| Lead Installation Engineer | SP203-1 | SP203-3 | SP203-4 | Lead Maintenance Engineer | SP203-1 | SP203-3 | SP203-4 |
| Primary Contact (NSI Qualifying Manager) | SP203-1 | SP203-3 | SP203-4 |  | | | |
| ***Note: It is mandatory that you provide a copy of your certificate as evidence that the course have been completed and the qualification achieved. You must send this along with your application forms.*** | | | | | | | |

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| Section 1 Personal Information | | | |
| Surname (family name) |  | Title (Mr/Mrs/Miss/Ms/other) |  |
| All Forenames |  | | |

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| Section 2 Current Employment | | | | |
| Name of company |  | | | |
| Address |  | | | |
| Post code |  | Your office email |  | |
| Telephone number |  | Reporting to |  | |
| Current job title |  |  | | |
| Date employment commenced | Select a date |  | |

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| Section 3 Qualifications and Industry Experience | | |
| 3.1 Please complete Section 3.2. then complete Sections 3.3 to 3.5 dependent on the scopes that your company is applying for.  Please tick the appropriate box(es). | Fire Detection & Alarms Section 3.3 |  |
| Gaseous Suppression Systems Section 3.4 |  |
| Emergency Lighting Systems Section 3.5 |  |
| 3.2 Qualifications  List vocational, trade, apprenticeship or professional qualifications | | |
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| 3.3 BAFE SP203-1 Fire Detection & Alarms *(complete as appropriate)* | | |
| 3.3.1 Summary of relevant training and qualifications  List vocational, trade, apprenticeship or professional qualifications  Note 1: It is a requirement of the BAFE SP203-1 that all lead personnel must be in possession of a regulated Level 3 qualification (or Level 6 in Scotland) relevant to the modules they are responsible for.  Note 2: The purpose of this summary is to demonstrate the extent and nature of training in Fire Detection & Alarm Systems. This should make reference to relevant British Standards, Codes of Practice, etc. | | |
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| 3.3.2 Summary of responsible experience (including relevant previous employment)  Note: The purpose of this summary is to demonstrate that technical competence has been developed and that a satisfactory range of experience has been attained. | | |
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| 3.4 BAFE SP203-3 Gaseous Suppression Systems *(complete as appropriate)* | | |
| 3.4.1 Summary of relevant training and qualifications  Note: The purpose of this summary is to demonstrate the extent and nature of the training in Fire Gaseous Suppression Systems. This should make reference to relevant British Standards, Codes of Practice etc. | | |
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| 3.4.2 Summary of responsible experience (including relevant previous employment)  Note: The purpose of this summary is to demonstrate that technical competence has been developed and that a satisfactory range of experience has been attained. | | |
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| 3.5 BAFE SP203-4 Emergency Lighting Systems *(complete as appropriate)* | | |
| 3.5.1 Summary of relevant training and qualifications  Note: The purpose of this summary is to demonstrate the extent and nature of the training in Emergency Lighting Systems; eg. passed a nationally recognised emergency lighting course?  Please make reference to the course completed/passed. This should also include relevant British Standards, Codes of Practice etc. | | |
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| 3.5.2 Summary of responsible experience (including relevant previous employment)  Note: The purpose of this summary is to demonstrate that technical competence has been developed and that a satisfactory range of experience has been attained. | | |
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| **Have continuation sheets been attached?** | No | Yes |
| If YES, please state the number of sheets |  | |

*Please see next page for Declaration*

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| Declaration |

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| For the purposes of compliance with current data protection legislation and generally, I acknowledge and certify as follows: | |
| 4.1 | I have completed this form myself and all the information is correct; |
| 4.2 | I acknowledge that the information and data set out in this form is required by NSI in connection with and for the purposes of the appraisal by NSI for an application for approval or continuation of approval; |
| 4.3 | I consent to the processing by NSI of the information and data contained in this form for the purposes set out in 4.2 above; |
| 4.4 | I agree that NSI (or any agency appointed by it) may make any enquires in relation to this information and data for the purposes of verifying it; |
| 4.5 | I agree that NSI may disclose the information and data contained in this form for any purpose in connection with this application for approval or continuation of NSI Approval, or in connection with any other application for Approval or request for continuation of Approval. |
| For more information about how NSI processes data and the lawful bases for processing, please refer to the NSI [Privacy Notice](https://www.nsi.org.uk/privacy-notice/) on the NSI website. | |

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| --- | --- | --- |
| Signature | Name in full | Date |
|  |  | Select a date |

**Please submit this form by email to:** [**applications@nsi.org.uk**](mailto:applications@nsi.org.uk) **or your NSI Head Office contact**